

GREAT BRADFORDS JUNIOR SCHOOL

Mobile Phone Policy - Pupils

Adopted: Summer 2026

Headteacher:

Chair of Governors:



Together we learn; together we grow

1. Introduction and aims

At Great Bradfords Junior School we recognise that mobile phones, including smart phones, are an important part of everyday life for our pupils, parents/carers and staff, as well as the wider school community.

Our policy aims to:

- Promote, and set an example for, safe and responsible phone use
- Set clear guidelines for the use of mobile phones for pupils.
- Support the school's other policies, especially those related to child protection and behaviour

This policy also aims to address some of the challenges posed by mobile phones in school, such as:

- Risks to child protection
- Data protection issues
- Potential for lesson disruption
- Risk of theft, loss, or damage
- Appropriate use of technology in the classroom

2. Roles and responsibilities

2.1 Staff

All staff (including teachers, support staff and supply staff) are responsible for enforcing this policy.

Volunteers, or anyone else otherwise engaged by the school, must alert a member of staff if they witness, or are aware of, a breach of this policy.

The Headteacher is responsible for monitoring the policy every year, reviewing it, and holding staff and pupils accountable for its implementation.

3. Use of mobile phones by pupils

Only pupils in Year 6 are permitted to bring a mobile phone into school and only then, when approved by the Headteacher.

Approval is usually granted for children who travel to school on their own, but this is at the discretion of the Headteacher.

Phones must be switched off before the pupil enters the school grounds and not used at any time on site unless directed to do so by a member of staff. It can only be switched back on when the child leaves the school grounds.

All phones must be placed in the class tray at the beginning of the school day and collected at the end.

Children staying to a school club must collect their phone from reception **after** the club.

Pupils must adhere to the school's consent for mobile phone use (see appendix 1).

4. Sanctions

Pupils breaching this policy will have the phone confiscated and it will then need to be collected from reception by a parent/carer.

The Headteacher (or deputy in his/her absence) has the power to search pupils' phones, as set out in the [DfE's guidance on searching, screening and confiscation](#). The DfE guidance allows us to search a pupil's phone if we have reason to believe the phone contains pornographic images, or if it is being/has been used to commit an offence or cause personal injury.

Certain types of conduct, bullying or harassment can be classified as criminal conduct. The school takes such conduct extremely seriously and will involve the police or other agencies as appropriate.

Such conduct includes, but is not limited to:

- Sexting (consensual and non-consensual sharing nude or semi-nude images or videos)
- Upskirting
- Threats of violence or assault
- Abusive calls, emails, social media posts or texts directed at someone on the basis of someone's ethnicity, religious beliefs or sexual orientation

Consent to bring a phone to school may be withdrawn if a child is found to be using apps that are not permitted under current government legislation for their age group.

5. Use of mobile phones by parents/carers, volunteers and visitors

Parents/carers, visitors and volunteers are not permitted to use mobile phones while on the premises unless this has been approved by a member of staff.

This means:

- Not taking pictures or recordings of pupils, unless it's a public event (such as a school fair), or of their own child
- Using any photographs or recordings for personal use only, and not posting on social media without consent
- Not using phones in lessons, or when working with pupils

Parents/carers, visitors and volunteers will be informed of the rules for mobile phone use when they sign in at reception or attend a public event at school.

Parents/carers or volunteers supervising school trips or residential visits must not:

- Use their phone to make contact with other parents/carers
- Take photos or recordings of pupils, their work, or anything else which could identify a pupil

Parents/carers or volunteers supervising trips are also responsible for enforcing the school's policy for pupils using their phones, as set out in section 4 above.

Parents/carers must use the school office as the first point of contact if they need to get in touch with their child during the school day. They must not try to contact their child on his/her personal mobile during the school day.

6. Loss, theft or damage

Pupils bringing phones to school must ensure that phones are placed in the appropriate tray as soon as they enter the building. They will then be stored in a locked filing cabinet during the day.

Pupils must secure their phones as much as possible, including using passwords or pin codes to protect access to the phone's functions.

The school accepts no responsibility for mobile phones that are lost, damaged or stolen on school premises or transport, during school visits or trips, or while pupils are travelling to and from school.

Confiscated phones will be stored in the school office.

Lost phones should be returned to the school office. The school will then attempt to contact the owner.

7. Monitoring and review

The school is committed to ensuring that this policy has a positive impact of pupils' education, behaviour and welfare. When reviewing the policy, the school will take into account:

- Feedback from parents/carers
- Feedback from teachers
- Records of behaviour and safeguarding incidents
- Relevant advice from the Department for Education, the local authority or other relevant organisations

Appendix 1 Mobile Phone Consent Form

Mobile Phone Consent

Child's Name..... Class.....

I confirm that I am aware that my child is bringing their mobile phone to school and this is necessary because:

Signed.....Parent/Carer

I understand that my phone is to be handed in at the start of the day and collected at the end.

I understand my phone must be switched off at all times on the school premises (not just put on silent)

I have read and agree to the Code of conduct/acceptable use agreement for pupils (see over)

Signed.....Child Date.....

The school reserves the right revoke permission if pupils don't abide by the policy.

Approved:Headteacher Date.....

Code of conduct/acceptable use agreement for pupils

You must obey the following rules if you bring your mobile phone to school:

1. You may not use your mobile phone on the school grounds
2. Phones must be switched off (not just put on 'silent').
3. You cannot take photos or recordings (either video or audio) of school staff or other pupils without their consent.
4. Avoid sharing your contact details with people you don't know, and don't share other people's contact details without their consent.
5. Don't share your phone's passwords or access codes with anyone else.
6. Don't use your mobile phone to bully, intimidate or harass anyone. This includes bullying, harassing or intimidating pupils or staff via:
 - a. Email
 - b. Text/messaging app
 - c. Social media
7. Don't use your phone to send or receive anything that may be criminal. For instance, by 'sexting'.
8. Rules on bullying, harassment, and intimidation apply to how you use your mobile phone even when you aren't in school.
9. Don't use vulgar, obscene or derogatory language while on the phone or when using social media. This language is not permitted under the school's behaviour policy.
10. Don't use your phone to view or share pornography or other harmful content.
11. You must comply with a request by a member of staff to switch off, or hand over, a phone. Refusal to comply is a breach of the school's behaviour policy and will be dealt with accordingly.
12. If you have breached our policy and do not comply with a search, you withdraw your right to bring your phone to school.

